



The **SD CEO**, South Dakota Center for Enterprise Opportunity, and **Casey Peterson Associates, LTD**, have partnered to offer "On Demand" QuickBooks training webinars!

What: Individual one-hour online lessons designed for a "Beginners" level of learning for QuickBooks

AND NOW

Individual one-hour online lessons designed for an "Advanced" level of learning for QuickBooks

When: Anytime-24 hours a day!

Where: Access from the convenience of your computer at home or work!

Registration: Online at www.BHSU.edu/SDCEO or call 605-642-6435

Fee: Each lesson is only \$35 or purchase all 5 in a series for \$129

Webinar Topics:

QuickBooks Beginner On-Demand Webinar Series:

- Lesson 1: "Getting Started with QuickBooks"
- Lesson 2: "Working with Bank Accounts"
- Lesson 3: "Entering Sales Information"
- Lesson 4: "Working with Vendors & Payables"
- Lesson 5: "Ways to be more Efficient Using QuickBooks"

QuickBooks Advanced On-Demand Webinar Series:

- Lesson 1: "Common QuickBooks Mistakes and How to Fix Them"
- Lesson 2: "Advanced Reporting/Analyzing Reports"
- Lesson 3: "Tracking and Paying Sales Tax"
- Lesson 4: "The Ins and Outs of Payroll"
- Lesson 5: "Year-End Reporting and 1099 Reporting"

Training provided by local QuickBooks expert:



Leah Heidler, CPA and QuickBooks Expert, from **Casey Peterson and Associates, Ltd.** will present the webinars. Heidler is a member of the accounting and tax team at Casey Peterson & Associates and has been with the firm for over six years. She is a QuickBooks ProAdvisor and a regular webinar presenter for the firm's online QuickBooks training classes. Heidler works with a number of small businesses in the areas of accounting software setup, consulting, troubleshooting, bookkeeping, financial reporting, payroll, and sales tax.



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The SD CEO is available on nights and weekends by appointment.



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